

## CLG GRANT: FINAL PROJECT REPORT

City or County \_\_\_\_\_ Date \_\_\_\_\_

Report Completed by \_\_\_\_\_

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- A. Number of Commission Meetings Held This Period: \_\_\_\_\_ (copy of minutes not required)
- B. Total Expenditures and Donations: \$ \_\_\_\_\_ (enter amount from Reimb. Summary sheet)  
(Total Project Budget = \$ \_\_\_\_\_ )  
(attach reimbursement materials: summary sheet, time sheets, and receipts and canceled checks)
- C. In the sections below, please give a brief account of the status of each work item listed in the Scope of Work section of your contract. Use the comments sections to explain any major differences between the planned and actual costs and products.

Work Item #1: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

\_\_\_ Completed (explain any changes to the project in Comments)

\_\_\_ Partially completed (percent complete: \_\_\_%)

\_\_\_ Not completed (explain in Comments)

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Work Item #2: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

\_\_\_ Completed (explain any changes to the project in Comments)

\_\_\_ Partially completed (percent complete: \_\_\_%)

\_\_\_ Not completed (explain in Comments)

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Work Item #3: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

☐ Completed (explain any changes to the project in Comments)

☐ Partially completed (percent complete: \_\_\_\_\_%)

☐ Not completed (explain in Comments)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Item #4: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

☐ Completed (explain any changes to the project in Comments)

☐ Partially completed (percent complete: \_\_\_\_\_%)

☐ Not completed (explain in Comments)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Item #5: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

☐ Completed (explain any changes to the project in Comments)

☐ Partially completed (percent complete: \_\_\_\_\_%)

☐ Not completed (explain in Comments)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Item #6: \_\_\_\_\_

Contract Amount \$ \_\_\_\_\_ Actual Amount \$ \_\_\_\_\_

☐ Completed (explain any changes to the project in Comments)

☐ Partially completed (percent complete: \_\_\_\_\_%)

☐ Not completed (explain in Comments)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_